

Mandatory Disclosure for MBA Programme

I. Name of the Institution:

SAI-SUDHIR PG COLLEGE

B-8/2, ECIL X Roads, Hyderabad – 500 062

Phone: 040-27127302, 27134661; Fax: 040-27134660

Website: www.sai-sudhir.com

email: saisudhircommerce@gmail.com

II. Name & Address of Society / Trust :

SAI-SUDHIR EDUCATIONAL SOCIETY

B-8/2, ECIL X Roads, Hyderabad – 500 062

Phone: 040-27127302, 27134661; Fax: 040-27134660

Website: www.sai-sudhir.com

email: saisudhircommerce@gmail.com

III. Name & Address of the Director / Principal

Dr. B.V. Meera Naidu

B-8/2, ECIL X Roads, Hyderabad – 500 062

Ph: 040 – 27127302 / 9160640033

email: saisudhircommerce@gmail.com

III. Name of the Affiliating University: Osmania University

IV. Governance

❖ Members of the Board and their brief background:

A team of eminent and noted educationists with vast experience and dedication for the cause of education have formed the Sai-Sudhir Educational Society to promote quality education. To start with, in order to achieve their aim, Sai-Sudhir college was established in 1992. In the field of higher education introduced +2 and Degree level courses both in sciences and humanities. Sai-Sudhir is the first college established a Post Graduation centre in the industrial belt of ECIL by introducing Technical course MCA in 1995. MBA in 1998 in their own premises. We are standing within two to three position in counseling amongst the private colleges in twin cities of Hyderabad.

Regarding the Governing Body Members of the society all are highly qualified educationalists with a motto to promote quality education.

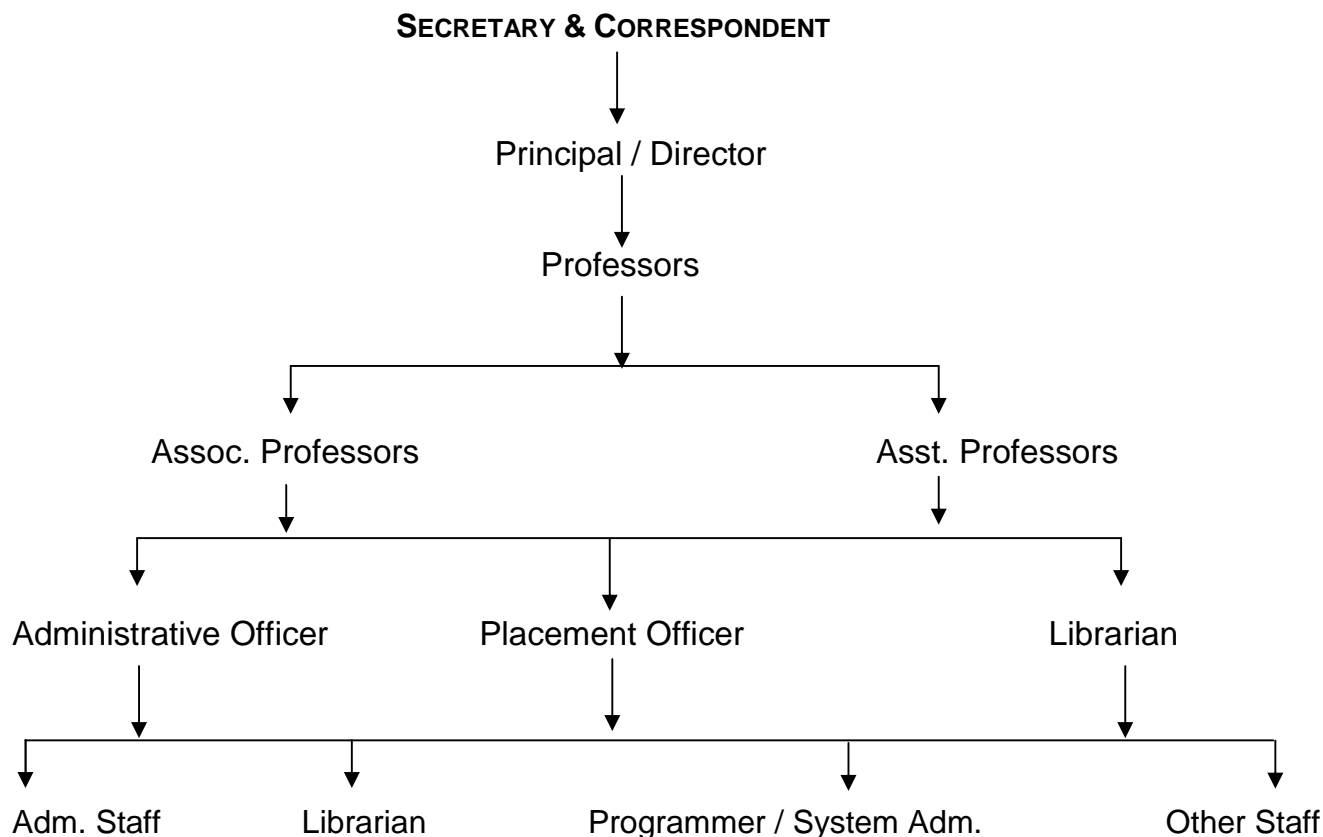
1. **Smt.R.Usha Rani** (Secretary & Correspondent) : Smt.R.Usha Rani hails from highly educated family with qualifications M.Sc., M.Phil, in Chemistry. She worked under Prof.V.Balaiah Ex.Vice Chancellor of Nagarjuna University. She served as a Principal in the educational field. Promoted Sai-Sudhir group of colleges in 1992. She received several awards for her social works. She works with all dedication and devotion and takes care of all the activities for the successful conduct of the organization. Well known amongst the student community for imparting discipline and concern towards them.
2. **Smt.L.Sudha Rani** (President) : A Post Graduation in Sciences and working in promoting education for the last 18 years. With a vision to strive for in the filed of education she has taken the help and assistance form the like minded people for starting the society. She has being choosen as president and she is concentrating for the development of the society.
3. **Sri.R.Raji Reddy** (Vice-President) : Mr.R.Raji Reddy is an electronics Engineer and an Industrialist. Acting as Vice President of the society and guides the members of society for the promotional activities.
4. **Sri.A.V.Babu** (Treasurer) : Sri.A.V.Babu is a Post Graduate in Commerce. He is an Educationalist and promoter of Nalanda group of educational institutions. Having around 45 branches throughout Andhra Pradesh and in other states of India. He supports the Institute by all means.
5. **Sri.M.Sudhir Babu** (Joint Secretary(: Sri.M.Sudhir Babu is an Engineer and a Business Man. Acting as Joint Secretary and looks after the Laison works of the Institute.

❖ Members of Academic Advisory Body:

1. **Dr. T. HANUMAN CHOWDARY**
Former I.T. Advisor to Govt. of A.P., Presently advisor to I.T. Companies like TCS, Satyam Computer etc.,
2. **Prof. Ch. VENKATESHWARA RAO**
Former Registrar, JNTU (Retd.) Former Secretary-APSCHE.
3. **Maj. P.T. CHOWDHARY**
Industrialist
4. **Dr.D.N.RAO**
Industrialist
5. **Maj.K.PRABHAKAR REDDY**
Senate Member – Osmania University, Hyderabad.

❖ Frequency of the Board Meetings and Academic Advisory Body : **Two**

❖ Organizational Chart And Processes



❖ Nature and Extent of involvement of faculty and students in academic affairs/ improvements:

Every month staff meetings are held to discuss the performance and methodology of teaching. At the same time feedback from the student is obtained and the same is discussed for the improvement.

❖ Mechanism/Norms & Procedure for democratic/good Governance

We constitute our governing body through election in a democratic manner periodically.

❖ Student Feedback on Institutional Governance/faculty performance:
Rated as best.

❖ Grievance redressed mechanism for faculty, staff and students:

(1) Online Grievances mechanism developed / arranged for both staff and students to file their grievance.

(2) Also Suggestion box is arranged to receive feedback from students and staff.

- ❖ Establishment of Anti Ragging Committee :
Anti Ragging Committee was established in the year 2014-15. The members of the committee is :
 1. Smt. R. Usha Rani - Secretary - Sai-Sudhir Educational Society
 2. Dr. B.V. Meera Naidu - Principal - Sai-Sudhir PG College
 3. Shri. M.S. Krishna Rao – Associ. Professor – MBA Dept.
 4. Smt. L. Padma – Associ. Professor – MBA Dept
 5. Shri. Devender - Administrative Officer – SSPGC

- ❖ Establishment of Committee for SC/ST
 1. Smt. R. Usha Rani - Secretary - Sai-Sudhir Educational Society
 2. Dr. B.V. Meera Naidu - Principal - Sai-Sudhir PG College
 3. Shri. M.S. Krishna Rao – Associ. Professor – MBA Dept.
 4. Shri. Devender - Administrative Officer – SSPGC

- ❖ Internal Quality Assurance Cell
 1. Smt. R. Usha Rani – Secretary - Sai-Sudhir Educational Society
 2. Shri. R. Raji Reddy – President - Sai-Sudhir Educational Society
 3. Smt. L. Sudha Rani – Retd. PGT KVS - Member - Sai-Sudhir Edu. Society
 4. Dr. B.V. Meera Naidu - Principal - Sai-Sudhir PG College

V. Programmers

- ❖ Name of the Programmers approved by the AICTE : **MBA**
- ❖ For each Programmed the following details are to be given:
 - Name **MBA**
 - Number of seats **120**
 - Duration **Two Years (Full Time)**
 - Cut off mark/rank for admission during the last three years :
Based on rank obtained in ICET
 - Fee **40,000.00**
 - Placement Facilities **Provided**
 - Campus placement in last three years with minimum salary, maximum salary and average salary :
Every year at an average of 60% of the students are placed in the renowned Organizations with starting salaries ranging from Rs. 25,000/- to Rs. 35,000/-


VI. Faculty

- ❖ Branch wise list faculty members: **MBA**
 - Permanent Faculty **12**
 - Visiting Faculty **Nil**
 - Adjunct Faculty **Nil**
 - Guest Faculty **01**
 - Permanent Faculty: Student Ratio **1:10**

- ❖ Number of faculty employed and left during the last three years
Employed: 4 Left: 5

VII. Profile of Director/Principal with qualifications, total experience, age and duration of employment at the institute concerned


1	Name	: Dr. Meera Rani			
2	Date of Birth	: 31.10.1957			
3	Designation	: Principal & Professor			
4	Educational Qualification	: MBA, M.Com, Ph.D			
5	Area of Specializations	: Finance			
6	Work Experience	: Teaching	Research	Industry	Others
		35 Yrs	10 Yrs	---	---
7	Subjects teaching at UG Level	: FM		---	
	Post Graduate Level	FRM		---	
8	Research guidance	Master	12	Ph.D	---
9	No. of papers published in	: National Journals		International Journals	
		04		02	
10	No. of Books published with details	---			
11	Research Publications	---			

1	Name	: L Padma			
2	Date of Birth	: 25.05.1971			
3	Designation	: Associate Professor			
4	Educational Qualification	: MBA, (Ph.D)			
5	Area of Specializations	: Marketing			
6	Work Experience	: Teaching	Research	Industry	Others
		8 Yrs	10 Yrs	6 Yrs	---
7	Subjects teaching at UG Level	: Markeking Research		---	
	Post Graduate Level	Strategic Management		---	
8	Research guidance	Master	---	Ph.D	---
9	No. of papers published in	: National Journals		International Journals	
		01		02	
10	No. of Books published with details	---			
11	Research Publications	03			

1	Name	: M.S. Srihari Krishna Rao			
2	Date of Birth	: 28.09.1967			
3	Designation	: Associate Professor			
4	Educational Qualification	: MBA, M.Com			
5	Area of Specializations	: Finance			
6	Work Experience	: Teaching	Research	Industry	Others
		28 Yrs	1 Yr	---	---
7	Subjects teaching at UG Level	: FM		---	
	Post Graduate Level	FRM		---	
8	Research guidance	Master	---	Ph.D	---
9	No. of papers published in	: National Journals		International Journals	
		---		---	
10	No. of Books published with details	7 (Text Books)			
11	Research Publications	---			


1	Name	: M Babu			
2	Date of Birth	: 04.03.1976			
3	Designation	: Assistant Professor			
4	Educational Qualification	: MBA(Fin) , MBA(HR)			
5	Area of Specializations	: Finance & HR			
6	Work Experience	: Teaching	Research	Industry	Others
		15 Yrs	---	---	----
7	Subjects teaching at UG Level Post Graduate Level	: FSS			
		FA			
8	Research guidance	Master	---	Ph.D	---
9	No. of papers published in	: National Journals		International Journals	
		---		---	
10	No. of Books published with details	---			
11	Research Publications	---			


1	Name	: T. Naga Lakshmi Prasanna			
2	Date of Birth	: 04.05.1988			
3	Designation	: Assistant Professor			
4	Educational Qualification	: MBA(HR)			
5	Area of Specializations	: Human Resources			
6	Work Experience	: Teaching	Research	Industry	Others
		10 Yrs	---	---	---
7	Subjects teaching at UG Level Post Graduate Level	: Strategic Management		---	
		HRM		---	
8	Research guidance	Master	---	Ph.D	---
9	No. of papers published in	: National Journals		International Journals	
		---		---	
10	No. of Books published with details	---			
11	Research Publications	---			


1	Name	: G. Chandrasekhar			
2	Date of Birth	: 24.12.1982			
3	Designation	: Assistant Professor			
4	Educational Qualification	: MBA (Fin)			
5	Area of Specializations	: Finance			
6	Work Experience	: Teaching	Research	Industry	Others
		12 Yrs	---	---	---
7	Subjects teaching at UG Level	: Principles of Mrkt		---	
	Post Graduate Level	Supply Chain Mgt		---	
8	Research guidance	Master	---	Ph.D	---
9	No. of papers published in	: National Journals		International Journals	
		---		---	
10	No. of Books published with details	---			
11	Research Publications	---			


1	Name	: Ch. Vijaya Kumari			
2	Date of Birth	: 5/28/1987			
3	Designation	: Assistant Professor			
4	Educational Qualification	: MBA(HR)			
5	Area of Specializations	: HR			
6	Work Experience	: Teaching	Research	Industry	Others
		8 Yrs	---	---	---
7	Subjects teaching at UG Level	: LCM		---	
	Post Graduate Level	HRM		---	
8	Research guidance	Master	---	Ph.D	---
9	No. of papers published in	: National Journals		International Journals	
		---		---	
10	No. of Books published with details	---			
11	Research Publications	---			

1	Name	: N J S Sreedhar Kumar			
2	Date of Birth	: 13.07.1979			
3	Designation	: Assistant Professor			
4	Educational Qualification	: MBA(Mrkt)			
5	Area of Specializations	: Marketing			
6	Work Experience	: Teaching	Research	Industry	Others
		12 Yrs	---	---	---
7	Subjects teaching at UG Level Post Graduate Level	: Principles of Marketing		---	
		Marketing Research		---	
8	Research guidance	Master	---	Ph.D	---
9	No. of papers published in	: National Journals		International Journals	
		---		---	
10	No. of Books published with details	---			
11	Research Publications	---			

1	Name	: G. Rajesh			
2	Date of Birth	: 24.11.1983			
3	Designation	: Assistant Professor			
4	Educational Qualification	: MBA (Mrkt)			
5	Area of Specializations	: Marketing			
6	Work Experience	: Teaching	Research	Industry	Others
		14 Yrs	---	---	---
7	Subjects teaching at UG Level Post Graduate Level	: Marketing Research		---	
		Principles of Marketing		---	
8	Research guidance	Master	---	Ph.D	---
9	No. of papers published in	: National Journals		International Journals	
		---		---	
10	No. of Books published with details	---			
11	Research Publications	---			

1	Name	: B. Rajani			
2	Date of Birth	: 01.06.1988			
3	Designation	: Assistant Professor			
4	Educational Qualification	: M.Com			
5	Area of Specializations	: Accounts & Finance			
6	Work Experience	: Teaching	Research	Industry	Others
		10 Yrs	---	---	---
7	Subjects teaching at UG Level Post Graduate Level	: SAPM		---	
		IFM		---	
8	Research guidance	Master	---	Ph.D	---
9	No. of papers published in	: National Journals		International Journals	
		---		---	
10	No. of Books published with details	---			
11	Research Publications	---			

1	Name	: C Karuna Daniel			
2	Date of Birth	: 15.05.1971			
3	Designation	: Assistant Professor			
4	Educational Qualification	: M.Com			
5	Area of Specializations	: Accounts & Finance			
6	Work Experience	: Teaching	Research	Industry	Others
		22 Yrs	---	---	---
7	Subjects teaching at UG Level Post Graduate Level	: Business Law		---	
		ED		---	
8	Research guidance	Master	---	Ph.D	---
9	No. of papers published in	: National Journals		International Journals	
		---		---	
10	No. of Books published with details	---			
11	Research Publications	---			

1	Name	: G Sai Kiran Mayee			
2	Date of Birth	: 10.02.1992			
3	Designation	: Assistant Professor			
4	Educational Qualification	: MBA (Fin)			
5	Area of Specializations	: Finance			
6	Work Experience	: Teaching	Research	Industry	Others
		6 Yrs	---	---	---
7	Subjects teaching at Under Graduate Level	: SAPM		---	
	Post Graduate Level	FSS		---	
8	Research guidance	Master	---	Ph.D	---
9	No. of papers published in	: National Journals		International Journals	
		---		---	
10	No. of Books published with details	---			
11	Research Publications	---			

VIII. Fee

- ❖ Details of fee, as approved by State fee Committee, for the Institution.
Rs. 40,000/-
- ❖ Time schedule for payment of fee for the entire programmed.
Within 30 days from the commencement of class work in each year.
- ❖ No. of Fee waivers granted with amount and name of students. **Nil**
- ❖ Number of scholarship offered by the institute, duration and amount **Nil**
- ❖ Criteria for fee waivers/scholarship. ----.
- ❖ Estimated cost of Boarding and Lodging in Hostels.: **Not Applicable**

IX. Admission

- ❖ Number of seats sanctioned with the year of approval.
During 2021-2022 - intake sanction is 120
- ❖ Number of students admitted under various categories each year in the last three years.

Open	SC+ST	OBC	Management
48	14	22	36

*Reservation categories are filled at counseling by University. The above figure may vary. College has no role in filling the Reservation Category. In case of Management Quota – Admission is purely based on Merit.

- ❖ Number of applications received during last two years for admission under Management Quota and number admitted. **Last year 128 applications received for 36 seats and among them Qualified first 36 students were admitted based on the merit in the qualifying examination.**

X. Admission Procedure

- ❖ Mention the admission test being followed, name and address of the Test Agency and its URL (website). **State Govt. conduct ICET– Integrated Common Entrance Test for admission into MBA.**
- ❖ Number of seats allotted to different Test Qualified candidates separately [AIMCET/CET (State conducted test/University tests)/Association conducted test]
70 % Seat are filled by convener – ICET – TSCHE and the remaining 30% seat are filled by the Management based on Merit in the qualifying examination, without any deviation in the norms of both the University and State Govt. norms.
- ❖ Calendar for admission against management/vacant seats:
 - Last date for request for applications :
Depending upon the notification from State Govt.
 - Last date for submission of application:
Depending upon the notification from State Govt.
 - Dates for announcing final results.
Within 25 day from the last date as per the notification from State Govt.

- Release of admission list (main list and waiting list should be announced on the same day):
Depending upon the notification from Statement Govt.
- Date for acceptance by the candidate (time given should in no case be less than 15 days) : **15 to 20 days**
- Last date for closing of admission :
As per the notification of the State Govt.
- Starting of the Academic session. **As per the University Almanac.**
- The waiting list should be activated only on the expiry of date of main list. **Strictly as per the norms.**
- The policy of refund of the fee, in case of withdrawal, should be clearly notified. **Fee once paid is not refundable or transferable. Fee is paid at the time of counseling to the concerned authority of the University or State Govt.**

XI. Criteria and Weightages for Admission

- ❖ Describe each criteria with its respective weightages i.e. Admission Test, marks in qualifying examination etc.
Qualified in ICET Examination, or 50% of marks in aggregate at Graduation. [As per the norms of State Government norms]
- ❖ Mention the minimum level of acceptance, if any. **50% marks in aggregate at Graduation OR ICET qualified.**
- ❖ Mention the cut-off levels of percentage & percentile scores of the candidates in the admission test for the last three years. **During the academic year, out of 36 seats, 25 seats are filled by ICET ranker holders and the remaining seats i.e. 11 are filled based on merit in the qualifying exam.**
- ❖ Display marks scored in Test etc. and in aggregate for all candidates who were admitted. **As per the instruction, the admitted students list is submitted to Telangana State Council for Higher Education (TSCHE).**

XII. Application Form - Available in our website. B-Category Admission Form

XIII. List of Applicants

- ❖ List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats. **From the academic year 2021-2022, list will be hosted in the website.**

XIV. Results of Admission under Management Seats/Vacant Seats We have been following the Norms of State Govt. from time to time

- ❖ Composition of selection team for admission under Management Quota with the brief profiles of members (This information be made available in the public domain after the admission process is over)
Principal, Director, Management Member and two senior faculty.
- ❖ Score of the individual candidates admitted arranged in order of merit.
Yes
- ❖ List of candidates who have been offered admission.
Merit list is prepared and admission is given accordingly.
- ❖ Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates. **It is followed.**
- ❖ List of the candidates who joined within the date, vacancy position in each category before operation of waiting list.
Based on the availability of the seats, waiting list is displayed.

XV. Information on infrastructure and other resources available

Library:

- Number of Library books/Titles/Journals available (programme-wise):

No of Titles	No. of Volumes
3852	9489
- List of online National/International Journals subscribed:

National	International
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- E-Library facilities: : **Subscribed Membership with Delnet**

Laboratory:

For each Laboratory

- List of Major Equipment/Facilities:
 - * **Best of the lab with latest computer systems**
 - * **Online laboratory with LCD Projector**
 - * **Seminar Hall is equipped LCD Projector and other Teaching aid for conduct of Seminars, Guest Lectures from Eminent Speaker from Industry, University Professors and others.**

Computing Facilities:

- Number and Configuration of Systems : **60 Systems**
- Total number of systems connected by LAN : **60 Systems**
- Total number of systems connected to WAN : **Nil**
- Internet bandwidth : **Two connections each 100 Mbps**
- Major software packages available
Available as per the requirement
- Special purpose facilities available

Games and Sports Facilities: **Available**

Extra Curriculum Activities:

**Conducting IT & Management Meets,
Inter College Seminar,
Educational Tours. etc.**

Soft Skill Development Facilities

Soft skill training is arranged by Inviting Professions.

Number of Classrooms and size of each: **4 Class Room of each 66 sq Mts**

Number of Tutorial rooms and size of each: **2 Class Room of each 40 sq Mts**

Number of laboratories and size of each : **2 Labs of total 150 Sq. Mts**

Number of Computer Centre with capacity of each: **1 Hall with 120 students seating Capacity**

Central Examination Facility, Number of rooms and capacity of each.

Teaching Learning process :

- Curricula and syllabi for each of the programmes as approved by the University. **University approved syllabus is followed.**
- Academic Calendar of the University: **University Almanac is strictly followed.**
- Academic Time Table: **Weekly 4 hours of theory session. Additional to this, separate session for week students is arranged every day.**
- Teaching Load of each Faculty : **Three to four hours per day for each faculty**
- Internal Continuous Evaluation System and place: **Every fortnight internals are conducted. And the results are displayed in the Notice board.**
- Students' assessment of Faculty, System in place. : **Best**