



Sai-Sudhir P.G. College

(Affiliated to O.U. & Approved by AICTE & Recognised by TSCHE)

B-8/2, E.C., ECIL 'X' Roads, Hyderabad - 500 062.

Ph : 040-27127302, 27134661

E-mail : saisudhirgroupofcolleges@gmail.com

R. Usha Rani M.Sc., M.Phil.
Secretary & Correspondent

Date..... 17/04/2024

Ref. No: SSPGC/AICTE/MBA& MCA/GrievanceComm/2024-25/38

To

The Member Secretary
All India Council for Technical Education,
New Delhi.

Respected sir,

Sub: Sai-Sudhir PG College – Hyderabad – Establishment of Grievance Redressal
Committee - Regarding.

* * *

Sai-Sudhir PG College – Hyderabad offering MBA&MCA Programme located at B-8/2, ECIL, Hyderabad has applied for approval of increase intake in MBA and MCA in the existing institution from the academic year 2024-25. We hereby state that the Institution has established Grievance Redressal Committee to ensure friendly atmosphere to the students and healthy working atmosphere to the staff in the Campus


The purpose of Grievance Redressal Committee:

- To resolve the problems of Staff and students in the Institution.
- Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.
- To ensure effective solution to the student's grievances with an impartial and fair approach.

This is for your information and record.

Yours sincerely,

For Sai-Sudhir Educational Society


(Smt. R. USHA RANI)
Secretary & Correspondent

Secretary & Correspondent





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R. Usha Rani M.Sc., M.Phil.
Secretary & Correspondent

Date.....

Grievance Redressal Committee

As per the directions of the University and AICTE, Sai-Sudhir PG College has constituted Grievance Redressal Committee to resolve the issues of Staff & Students to have healthy atmosphere in the Campus. The Committee comprises of the following members:

S.No	Name of Committee Member	Designation	Phone Number
1.	Smt. R Usha Rani	Secretary Sai-Sudhir Educational Society	9160640011
2.	Dr.L.Padma	Principal Sai-Sudhir PG College	9160640033
3.	Dr. Meera Rani	Associate Professor	9492411586
4.	Mr. Devender	Administrative Officer	9346068098
5.	Mrs. Naga Durga Devi	Accounts Officer	9966418111
6.	Ms. G. Bhanu Pranavi	Student Representative	7382239676
7.	Mr. Ch. Nikhil Reddy	Student Representative	9533344301
8.	Ms. Indrani	Student Representative	9848279016

All members are requested to co-operate in maintaining conducive academic atmosphere in the college premises.



For Sai-Sudhir Educational Society

R. Usha Rani
Secretary & Correspondent



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R. Usha Rani M.Sc., M.Phil.
Secretary & Correspondent

Date..... 31/01/2024

Ref. No: SSPGC/AICTE/MBA&MCA/Anti-Rag/2023-24/02

To

The Member Secretary
All India Council for Technical Education,
New Delhi.

Respected sir,

Sub: Sai-Sudhir PG College – Hyderabad – Establishment of Anti-Ragging
Committee- Regarding.

* * *

Sai-Sudhir PG College sponsored by Sai-Sudhir Educational Society – Hyderabad offering MBA and MCA Programme located at B-8/2, ECIL, Hyderabad hereby state that the Institution has established Anti-Ragging Committee to ensure friendly atmosphere in the Campus

The purpose of Anti Ragging Committee:

- Anti-Ragging Committee responsible for inculcating Culture of Ragging Free Environment in the Campus.
- The Anti-Ragging Squad office bearers will work under the supervision of Anti-Ragging Committee
- Anti-Ragging Committee will be involved in designing strategies and action plan for curbing the Menace of Ragging in the college by adopting various activities.

This is for your information and record.

Yours sincerely,

For Sai-Sudhir Educational Society

R. Usha Rani

Secretary & Correspondent

(Smt. R. USHA RANI)
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R. Usha Rani M.Sc., M.Phil.
Secretary & Correspondent

Date.....

Anti-Ragging Committee

As per the directions of the University and AICTE, Sai-Sudhir PG College has constituted Anti Ragging Committee to safe guard the students from Ragging. The Committee comprises of the following members:

S.No	Name of Committee Member	Designation	Phone Number
1.	Smt. R Usha Rani	Secretary Sai-Sudhir Educational Society	9160640011
2.	Dr. L. Padma	Principal Sai-Sudhir PG College	9492411586
3.	Mr. M S Srihari Krishna Rao	Associate Professor	9849414696
4.	Dr. Meera Rani	Associate Professor	9160640033
5.	Mrs. Naga Lakshmi Prasanna	Assistant Professor	9966439111
6.	Ms.Abothu Sruthi	Student Representative	9603220436
7.	Mr. Kunchala Kondal Rao	Student Representative	8074421053

Anti-Ragging Committee to ensure compliance with the provisions of Regulations as well as the provisions of any law for the time being in force concerning ragging; and also, to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.

As per the order of Supreme Court of India and subsequent Notification from University Grants Commission (UGC), ragging constitutes one or more of any intention by any student or group of students on:

- a) Any act of Indiscipline, Teasing or Handling with Rudeness.
- b) Any act that Prevents, Disrupts the Regular Academic Activity.
- c) Any activity which is likely to cause Annoyance, hardship, Psychological Harm or creates Fear or Apprehension.
- d) Any Act of Physical Abuse causing Assault, Harm or danger to Health.
- e) Any Act of abuse by spoken words, emails, SMS or public insult etc.
- f) Any Act of injury or infringement of the fundamental right to the human dignity.
- g) Any Act of Wrongful Confinement, Kidnapping, molesting or committing unnatural offences, use of criminal forces, trespass or intimidation.

Punishment to those found Guilty:

Any student or group of students found guilty of ragging in the campus or even outside the campus shall be liable for punishments such as:

- Debarring from appearing in any sessional test / University Examination
- Suspension from attending classes and academic privileges

Objective of Anti Ragging Committee:

Anti-Ragging Committee responsible for inculcating Culture of Ragging Free Environment in the Campus.

The Anti-Ragging Squad office bearers will work under the supervision of Anti Ragging Committee

Anti-Ragging Committee will be involved in designing strategies and action plan for curbing the Menace of Ragging in the college by adopting various activities.

Role of Anti-Ragging Squad:

Anti-Ragging Squad will be working under the Monitoring of Anti Ragging Committee and will seek advice from the Anti-Ragging Committee. The functions of Anti-Ragging Squad will be to keep a vigil and stop the incidences of Ragging.

The Squad will also educate the students at large by adopting various means about the menace of Ragging and related Punishments there to.

S.No	Name	Designation	Phone Number
1.	Mr. J N Sreedhar	Assistant Professor	9000013994
2.	Mrs. B. Rajani	Assistant Professor	9133719325
3.	Mr. Devender	Administrative Officer	9346068098
4.	Mr. G Ravi	Assistant Administrative	9966453477

All members are requested to co-operate in maintaining conducive academic atmosphere for our students both in the college premises.



For Sai-Sudhir Educational Society

R. Usha Rani
Secretary & Correspondent



Conducting Anti-ragging awareness programmes in the college campus



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R. Usha Rani M.Sc., M.Phil.
Secretary & Correspondent

Date..... 31/01/2024

Ref. No: SSPGC/AICTE/MBA&MCA/SC-ST/2023-24/05

To

The Member Secretary
All India Council for Technical Education,
New Delhi.

Respected sir,

Sub: Sai-Sudhir PG College – Hyderabad – Establishment of SC/ST Cell - Reg.

* * *

Sai-Sudhir PG College sponsored by Sai-Sudhir Educational Society – Hyderabad offering MBA and MCA Programme located at B-8/2, ECIL, Hyderabad hereby state that the Institution has set up Committee for SC/ST.

The purpose of having SC/ST Cell is to

- To organize interaction with students to address academic and social problems faced by them in the campus.
- To create awareness about the importance of respecting others and treating everyone equally.
- To create awareness about Govt. schemes and development programmes related to SC/ST.

This is for your information and record.

Yours sincerely,

For Sai-Sudhir Educational Society


(Smt. R. USHA RANI)
Secretary & Correspondent

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R. Usha Rani M.Sc., M.Phil.
Secretary & Correspondent

Date.....

SC/ST Cell

As per the directions of the University and AICTE, Sai-Sudhir PG College has set up **SC / ST Cell** to monitor caste based discrimination in the College Campus.

The **SC/ST Cell** comprises of the following members:

S.No	Name of Committee Member	Designation	Caste	Gender	Phone Number
1.	Dr. L. Padma	Principal Sai-Sudhir PG College	General	Female	9492411586
2.	Mrs. B. Rajani	Assistant Professor	General	Female	9133719325
3.	Ms. G. Anitha	Librarian	ST	Female	7731918878
4.	Mr. J. Pradeep Kumar	System Administrator	SC	Male	9030386266
5.	Mrs. Naga Durga Devi	Asst. Adm. Officer	SC	Female	9966418111

The purpose of SC/ST Cell:

- To organize interaction with students to address academic and social problems faced by them in the campus.
- To create awareness about the importance of respecting others and treating everyone equally.
- To create awareness about Govt. schemes and development programmes related to SC/ST.



For Sai-Sudhir Educational Society

R. Usha Rani
Secretary & Correspondent



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R. Usha Rani M.Sc., M.Phil.
Secretary & Correspondent

Date..... 31/01/2024

Ref. No: SSPGC/AICTE/MBA& MCA/ICC/2023-24/04

To

The Member Secretary
All India Council for Technical Education,
New Delhi.

Respected sir,

Sub: Sai-Sudhir PG College – Hyderabad – Establishment of Internal Complaint
Committee - Reg.

* * *

Sai-Sudhir PG College sponsored by Sai-Sudhir Educational Society – Hyderabad offering MBA and MCA Programme located at B-8/2, ECIL, Hyderabad hereby state that the Institution has set up Internal Complaint Committee.


The Purpose of ICC:

1. To create a secured environment for the students and staff.
2. Prevention of discrimination and harassment against girls
3. To create a secure physical and social environment to deter any act of sexual harassment.
4. To maintain the commitment of the Institute to provide an environment free of gender-based discrimination.

This is for your information and record.

Yours sincerely,

For Sai-Sudhir Educational Society


Secretary & Correspondent
(Smt. R. USHA RANI)



Secretary & Correspondent



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R. Usha Rani M.Sc., M.Phil.
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Date.....

Internal Complaint Committee

Internal Complaint Committee was established to resolve internal issues / complaints and to safe guard the students and employee.

Sai-Sudhir PG College has zero tolerance against disrespect and exploitation of women. The ICC was established to create friendly atmosphere in the Campus

The **ICC Cell** comprises of the following members:

S.No	Name of Committee Member	Designation	Phone Number
1.	Smt. R Usha Rani	Secretary Sai-Sudhir Educational Society	9160640011
2.	Dr. L. Padma	Principal Sai-Sudhir PG College	9492411586
3.	Dr. Meera Rani	Associate Professor	9160640033
4.	Mr. Devender	Administrative Officer	9346068098
5.	Mrs. Naga Durga Devi	Asst. Adm. Officer	9966418111
6.	Ms. Ms.Abothu Sruthi	Student Representative	9603220436
7.	Mr. Kunchala Kondal Rao	Student Representative	8074421053
8.	Ms. Dawath Keerthi	Student Representative	8328654433

The Purpose of ICC:

1. To create a secured environment for the students and staff.
2. Prevention of discrimination and harassment against girls
3. To create a secure physical and social environment to deter any act of sexual harassment.
4. To maintain the commitment of the Institute to provide an environment free of gender-based discrimination.

Function of ICC:

1. To create and ensure a safe environment which is free from any kind of harassment, especially for girls and women.
2. To provide proper mechanism to file complaint
3. To receive complaint
4. To constitute enquires and provide justice to victim
5. To implement strict rules, regular follow-up actions to monitor harassment in the Campus.
6. To maintain an friendly atmosphere in the Campus



For Sai-Sudhir Educational Society

R. Asha Rani

Secretary & Correspondent



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R. Usha Rani M.Sc., M.Phil.
Secretary & Correspondent

Date..... 31/01/2024

Ref. No: SSPGC/AICTE/MBA&MCA/IQAC/2023-24/06

To

The Member Secretary
All India Council for Technical Education,
New Delhi.

Respected sir,

Sub: Sai-Sudhir PG College – Hyderabad – Establishment of Internal Quality Assurance Cell - Reg.

* * *

Sai-Sudhir PG College sponsored by Sai-Sudhir Educational Society– Hyderabad offering MBA and MCA Programme located at B-8/2, ECIL, Hyderabad hereby state that the Institution has set up Quality Assurance Cell for improvement of quality of education.


The purpose of having IQAC is to

- Develop quality benchmarks for the various academic and administrative activities of the Institute.
- To Create quality education through adoption of latest Technology
- To have feedback mechanism to improve the standard of Teaching

This is for your information and record.

Yours sincerely,

For Sai-Sudhir Educational Society


(Smt. R. USHA RANI)
Secretary & Correspondent

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R. Usha Rani M.Sc., M.Phil.
Secretary & Correspondent

Date.....

Internal Quality Assurance Cell

As per the directions of the University and AICTE, Sai-Sudhir PG College has set up Internal Quality Assurance Cell to improve the quality of education and to cater the needs of Industry. The IQA Committee comprises of the following members:

S. No	Name of Committee Member	Designation	Mail_Id
1.	Smt. R Usha Rani	Secretary Sai-Sudhir Educational Society	Usharajia9@gmail.com
2.	Dr. L. Padma	Principal Sai-Sudhir PG College	saisudhirhrfiles@gmail.com
3.	Dr. D.N Rao	Academic Advisor Committee Member - SSES	saisudhirhrrelations@gmail.com
4.	Shri. R. Raji Reddy	President Sai-Sudhir Educational Society	reddy_sses@gmail.com
5.	Dr. Kasturi Rangan	Academic Advisor	saisudhircommerce@gmail.com

The objective of the IQAC :

- Develop quality benchmarks for the various academic and administrative activities of the Institute
- Facilitate creation of a learner-centric environment for quality education by faculty adopting technology driven participatory teaching and learning process

- c) Arrange for feedback from students, parents and other stakeholders on quality related institutional processes
- d) Dissemination of information on various quality parameters of higher education through organizing inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
- e) Development and maintenance of institutional database through MIS for the improvement of the Institutional quality
- f) Development of Quality Culture in the institution



For Sai-Sudhir Educational Society

R. Asha Rani

Secretary & Correspondent